

Property Sales in Southwind

There has been some confusion on the procedure in obtaining resale forms by sellers when their unit in Southwind has been sold. The following are the steps to obtain a resale form.

The seller or their real estate agent can apply for a resale form by going to the following web site:

www.condocerts.com

They should sign in as a guest. A credit card is required. The cost is \$250.00 and is under the title special forms.

Complete all questions asked and submit the form.

If they have any problems with the site they should call

800-310-6552

And someone from the IT department will assist them. It is best to be at the computer when calling the representative..

It normally takes me 24 to 48 hours to complete the form.

The requestor will receive a email when the form is complete with instructions on how to download and print the form.

The Association is no longer subsidizing the cost of resale forms and the cost is no longer included in your dues. The fee is now the sole burden of the seller of the property.

If you or your real estate agent have any questions regarding a resale form please call me at 814-352-3072.

Thank you,

Carol Sosko
Assistant Property Manager